



Egg Farmers of Ontario Policies, Programs & Procedures 2011

SECTION 5: Egg & Pullet Policy Forms *(Sample forms referred to in the Egg & Pullet Policies)*



Quota Transfer Check List

Producers must complete the following appropriate Quota Forms, with every transaction ... as referred to within EFO's Policies, Procedures & Programs

Form #	Transaction: Form Name:	Transfer Quota With Premises	Transfer Quota Without Premises	Family Transfer	Same Quota Holders		Change of Ownership	Family Ownership Updates
					Permanent Transfer	Temporary Transfer		
	Agreement to Purchase	X	X					
1-09	Seller's Application	X	X	X				
2-09	Buyer's Application	X	X	X				
3-09	Declaration of Ownership - Corporation - Both Quota Holders	X	X	X	X	X	X	
3-09	Declaration of Ownership – Family - Both Quota Holders	X	X	X	X	X	X	X
4-09	Consent of Encumbrancer or Security Holder - Seller	X	X	X	X	X		
5-09	Quota Release Statement - Seller	X	X	X				
6-09	Application for Relocation/Amalgamation of Quota				X	X		
	Buyer / Transferee Legal Opinion	X	X	X	X	X	X	X
	Seller / Transferor Legal Opinion	X	X	X	X	X	X	X
	Application Fee \$100 + tax - Seller	X	X					
	Deed / New Quota Holders	X	X	X			X	X
GR-EPPI-3.9	Pullet Order Report - Layer Producers - Both Producers	X	X	X	X	X	X	X
GR-PGI-3.10	Pullet Grower Day-Old Report – Pullet Producers - Both Producers	X	X	X	X	X	X	X
GR-PGI-3.11	Pullet Grower 19 Week Old Pullet Report - Pullet Producers Only - Both Producers	X	X	X	X	X	X	X



Explanation of Forms

	<p>Agreement to Purchase</p> <p>An Agreement to Purchase is a contract between quota holders to facilitate the quota transaction. This form is not supplied by the Board</p>
<p>1-09 Seller's Application</p>	<p>To be completed by the producer who is transferring quota out of their facility</p>
<p>2-09 Buyer's Application</p>	<p>To be submitted by the producer who is transferring the quota into their facility</p>
<p>3-09 Declaration of Ownership-Corporation</p>	<p>To be completed when the quota is owned by a corporation</p>
<p>3-09 Declaration of Ownership-Family</p>	<p>To be completed when the quota is owned by multiple family members</p>
	<p>If the quota is owned by a sole person a Declaration of Ownership is not applicable</p>
<p>4-09 Consent of Encumbrancer or Security Holder</p>	<p>If there has been an assignment (lien) filed by a security holder the consent or release must be signed by the lienholder</p>
<p>5-09 Quota Release Statement</p>	<p>To be completed by the Producer or Transferor confirming their agreement to the transfer of quota</p>
<p>6-09 Application for Relocation/ Amalgamation of Quota</p>	<p>To be completed by the quota holder who is transferring quota either permanently or temporarily to another location</p>
<p>Buyer/Transferee Legal Opinion</p>	<p>A Legal Opinion is to be completed by a lawyer using the template supplied by the Board</p>
<p>Seller/Transferor Legal Opinion</p>	<p>A Legal Opinion is to be completed by a lawyer using the template supplied by the Board</p>
<p>Deed/New Quota Holders</p>	<p>A registered deed must be supplied by all new quota holders</p>



Form 3-09 Declaration of Ownership – Corporation

TO BE COMPLETED WHEN THE QUOTA HOLDER(S) IS A PARTNERSHIP/CORPORATION
OR WHEN THERE IS A CHANGE IN SHAREHOLDERS/PARTNERS

RE: EGG PULLET QUOTA # _____

1. Partnership/Corporation name: _____

2. Quota Address: _____

3. Mailing address (if different from above): _____

4. Name and signature of designated representative of partnership/corporation:

Print Name	Signature
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The above designated representative has full authority to bind the quota holder in all dealings with the Board including the right to make an application to the Board for a transfer of all or part of Quota # _____. This authorization remains in effect until a revocation of same has been filed with the Board.

5. Partners or shareholders:

<i>Print Name</i>	<i>Signature</i>
_____	_____
_____	_____
_____	_____

6. Where a corporation, names of Executive Officers:

<i>Print Name & Title</i>	<i>Signature</i>
_____	_____
_____	_____
_____	_____

7. Partner or shareholders being deleted as holding an interest in Quota above:

<i>Print Name & Title</i>	<i>Signature</i>
_____	_____
_____	_____

Certified to be complete and true in all respects.

_____ Dated

_____ Authorized Signature

Any change in the ownership of a partnership or of shares in a corporation, requires that written notice of the proposed change in ownership shall be filed by the quota holder with the Board not less than thirty (30) days prior to its proposed effective date.



Form 3-09 Declaration of Ownership – Family

This form must be completed, when the quota is owned by a family or when there is a change in family members involved in the ownership of the registered premises and/or quota. Family is defined as: spouse, daughter, daughter-in-law, son, son-in-law, mother, father, sister or sister-in-law, or brother or brother-in law.

RE: QUOTA # _____ EGG PULLET

1. Quota Name: _____
2. Quota Address: _____
3. Mailing address (if different from above): _____
4. Name of designated representative of the family: _____

The above designated representative has full authority to bind the quota holder in all dealings with the Board including the right to make application to the Board for a transfer of all or part of Quota # _____. This authorization remains in effect until a revocation of same has been filed with the Board.

5. Family Members who hold interest in Quota above:

<i>Name</i>	<i>Signature</i>
_____	_____
_____	_____
_____	_____

6. Family members being deleted as holding an interest in Quota above:

<i>Name</i>	<i>Signature</i>
_____	_____
_____	_____
_____	_____

Certified to be complete and true in all respects.

Dated: _____

Authorized Signature of Designated Representative



Form 4-09 Consent of Encumbrancer or Security Holder

To: EGG FARMERS OF ONTARIO (the Board)

From: _____
Encumbrancer/Security Holder

The undersigned is an encumbrancer of the registered premises in respect of

EGG/PULLET Quota No. _____, held by _____

located at Lot _____, Conc. _____, Township _____,

County of _____, as mortgage or charge or _____, which exists at the
(other – specify)

time of this application.

The undersigned hereby consents to the transfer of _____, units of EGG/PULLET Quota No. _____,
in respect of the above registered premises.

Dated: _____

(Print Name of Encumbrancer)

(Signature of Encumbrancer or its Authorized Representative)

(Address)

(Phone Number)

(Email Address)



Form 5-09 Quota Release Statement

To: EGG FARMERS OF ONTARIO (the Board)

The undersigned hereby RELINQUISHES all rights to _____ units of EGG PULLET

Quota allotted to Quota# _____, for the marketing of eggs, possession of fowl, production of eggs or pullets allotted by Egg Farmers of Ontario under Quota No. _____ in respect of the registered premises described as Lot _____, Concession _____, Township _____, County _____ in the Province of Ontario.

The undersigned clearly understands that upon formal approval of the Board, Quota No. _____ will be reduced or cancelled in accordance with the foregoing.

In the event of 100% quota cancellation, the undersigned shall not at any time in the future possess any fowl, egg or pullet, greater than 100 birds without a quota.

Dated: _____

Print Name of Seller

Signature of Seller or its Authorized Representative
If a corporation, I have authority to bind the corporation.



Form 6-09 Application for Relocation/Amalgamation of Quota

Egg Pullet Quota #: _____

Quota Allotted to: _____
(Name)

Is applying for:
TEMPORARY RELOCATION PERMANENT RELOCATION AMALGAMATION OF QUOTA

To a new facility on the following basis:

Applicant's Name: _____ Production Quota Number: _____

Applicant's Address: _____

Postal Code: _____ Phone: _____ Email: _____

New Location of Quota: _____ Amount Requesting to be Relocated: _____

Lot: _____ Concession: _____ Township: _____

County: _____ Effective date: _____

Are there any other quotas allotted in respect of the above property or to properties adjacent to the above property? Yes ___ No ___

If yes, give Quota # s _____ Name of person holding quota: _____

Permanent/Amalgamation Information:

Temporary Relocation Information:

Effective date of relocation/amalgamation: _____ Effective date of temporary relocation: _____

Disposal date of hens at original location: _____ Disposal date of hens at original location: _____

Date hens expected to be housed at new location: _____ Date hens expected to be housed at new location: _____

Expiry date of temporary relocation: _____

Anticipated date hens are to be housed back at original location: _____

Reason for Application: _____

I/We hereby declare that the information given is true and correct to the best of my/our knowledge and I/we further understand that I/we may not place hens/pullets in the new facility until I/we have received written permission from Egg Farmers of Ontario to do so.

Date: _____ Applicant's Signature: _____

Note: Form 4-09 is required if there is an encumbrance.



Buyer/Transferee Legal Opinion

Mr. Harry Pelissero
Egg Farmers of Ontario
7195 Millcreek Drive
Mississauga, ON
L5N 4H1

Dear Sir,

RE:

Name of Buyer

Name of Seller

Buyer's Quota #	(if applicable)
Registered Premises at:	
Lot #	Plan/Concession #
Township	
Municipal Address	

We are the solicitors for the Buyer / Transferee and can confirm that the buyer and seller in the transaction and the premises of the buyer are noted as above.

1. The names of any partners or shareholders of the Buyer, if a partnership or corporation, are as follows:

2. A deed/transfer in favour of the Buyer was registered on the _____ day of _____, 201__ as instrument no. _____.

Yours very truly,

*In the case of multiple transfers, the buyer or seller may request a waiver of the requirement for the solicitors' opinion which may be granted where EFO is satisfied it has up to date information on that party.



Seller/Transferor Legal Opinion

Mr. Harry Pelissero
Egg Farmers of Ontario
7195 Millcreek Drive
Mississauga, ON
L5N 4H1

Dear Sir,

RE:

Name of Buyer

Name of Seller

Seller's Quota #	
Seller's Registered Premises at:	
Lot #	Plan/Concession #
Township	Municipal Address:

We are the solicitors for the Seller / Transferor and can confirm that the buyer and seller in the transaction and the premises of the seller are noted as above.

1. The names of any partners or shareholders of the Seller, if a partnership or corporation, are as follows:

2. The title to the registered premises is subject to the following encumbrances:

3. A deed/transfer from the Seller in favour of the Buyer was registered on the _____ day of _____, 201__ as instrument no. _____.

Yours very truly,

*In the case of multiple transfers, the buyer or seller may request a waiver of the requirement for the solicitors' opinion which may be granted where EFO is satisfied it has up to date information on that party.



Form No.: GR-EPPI-3.9 Pullet Order Report

(Every egg producer shall: (a) Complete and sign a Pullet Order Report in Form GR-EPPI-3.9.
(b) deliver it to and arrange for it to be signed by the hatchery or contractor with which the order for pullets was made, and
(c) file it with the local Board at it's office within ten (10) days of the date on which the order for pullets was made.)

QUOTA HOLDER'S NAME _____ ORDER NO. _____

ADDRESS _____ QUOTA NO. _____

DATE ORDERED _____ NO. OF PULLETS ORDERED _____

AGE ORDERED _____ Wks. DATE HATCHED _____ DATE OF DELIVERY _____
day/month/year day/month/year

HATCHERY NAME _____ C.D.A. NO. _____

ADDRESS _____

The undersigned hatchery certifies that the information on this form is true and accurate in all respects.

SIGNATURE OF HATCHERY REPRESENTATIVE _____

NAME OF PULLET GROWER _____ QUOTA NO. _____

ADDRESS OF PULLET GROWER _____

The undersigned quota holder certifies that the information on this form is true and accurate in all respects.

QUOTA HOLDER'S SIGNATURE _____ DATE _____

TO BE COMPLETED ONLY WHEN FLOCK UNDER CONTRACT

NAME OF CONTRACTOR _____

ADDRESS _____

OFFICE USE ONLY

DATE RECEIVED

QUOTA MANAGER SIGNATURE

DATE

INSTRUCTION FOR USE OF REPORT

1. USE ONE REPORT FOR EACH FLOCK;
2. THIS REPORT TO BE COMPLETED BY PRODUCER AND SUPPLIER AT THE TIME THE BIRDS ARE ORDERED;
3. ALL COPIES TO BE FORWARDED TO THE EGG FARMERS OF ONTARIO;
4. ON RECEIPT BY THE BOARD, ALL VALID FORMS WILL BE SIGNED BY THE QUOTA MANAGER, AND APPROPRIATE COPIES RETURNED TO PRODUCER, HATCHERY OR CONTRACTOR.

Made under the authority of Egg Farmers of Ontario General Regulations - 2006
Respecting the Production and Marketing of Eggs and Pullets



Form No.: GR-PGI-3.10 Pullet Grower Day-Old Report

(Every pullet grower shall complete, certify as true and accurate, and file with the local board at its office, a Pullet Grower Day-Old report in Form GR-PGI-3.10, for all day-olds placed by such pullet grower in any week, within ten (10) business days following the last placement.)

Pullet Quota Number: _____ Date: _____

Pullet Grower's Name: _____

Phone _____ Cell _____ Email: _____
Number: _____ Number: _____

Mailing Address: _____

Location of Pullet Grower's Barn:

Lot: _____ Conc: _____ Twp: _____ County: _____

Street Address (911): _____

Total Placed (as per Hatchery Receipt, including extras - attach copy): _____ Barn Number: _____

Date of Delivery/Hatch Date: _____ Name of Hatchery: _____ Number of Pullets: _____

Total Pullets Delivered: _____

Name of Broker/Dealer: _____
(if applicable)

Note: Attach all delivery slips

The undersigned pullet grower certifies all of the above information is true and accurate in all respects.

Pullet Grower's Signature: _____

Made under the authority of Egg Farmers of Ontario's General Regulations
Respecting the Production and Marketing of Eggs and Pullets



Form No.: GR-PGI-3.11 Pullet Grower 19 Week-Old Pullet Report

(Every pullet grower shall complete, certify as true and accurate, and file with the local board at its office a 19-Week Old Pullet Report in Form GR-PGI-3.11, within ten (10) business days following the last date of the transfer of pullets from the pullet facility.)

Pullet Quota Number: _____ Date: _____

Pullet Grower's Name: _____

Phone Number: _____ Cell Number: _____ Email: _____

Mailing Address: _____

Location of Pullet Grower's Barn:

Lot: _____ Conc: _____ Twp: _____ County: _____

Street Address (911): _____

Date Hatched: _____ Total Number Grown: _____ Age When Shipped: _____

Pick Up Date: _____ Number of Pullets: _____ Name of Recipient of Pullets: _____

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Hatchery/Dealer Buyback: _____ Number of Pullets: _____

Total Number: (Attach truckers' receipts) _____ Next (day old) Placement Date: _____ Number of Birds: _____

Comments: _____

The undersigned pullet grower certifies all of the above information is true and accurate in all respects.

Pullet Grower's Signature: _____

Made under the authority of Egg Farmers of Ontario's General Regulations
Respecting the Production and Marketing of Eggs and Pullets



Authorization and Direction

To: Egg Farmers of Ontario, its Officers, Directors and Employees.

From: _____
Name of Quota Holder

Licence or Egg/Pullet Quota #

Address: _____

Re: Release of Information

You are hereby authorized and directed to release to:

1. _____
2. _____
3. _____

any and all information respecting the undersigned's quota, licence, registered premises and egg production and marketings, and this shall be your good and sufficient authority for so doing.

This Authorization and Direction constitutes the undersigned's consent to the release of personal information under any applicable privacy law or policy and is irrevocable until notice of same is received at the offices of Egg Farmers of Ontario.

Dated at _____ this ____ day of _____, 20 ____.

Name of Quota Holder:	Witness:
_____	_____

Authorized Signature:
